



The Helene Wurlitzer Foundation of New Mexico

218 Los Pamos Rd • Taos, New Mexico • wurlitzerfoundation.org

Nicholas P. Knight, Executive Director

COVID-19 POLICY GUIDELINES

These guidelines are subject to change, on a periodic basis, as State of New Mexico, Town of Taos and CDC Covid-19 guidelines change.

All Helene Wurlitzer Foundation (HWF) staff who work primarily indoors shall be required to be vaccinated by September 30, 2021.

All staff who work primarily outdoors shall not be required to be vaccinated, but shall disclose to the Executive Director his or her vaccination status. Any outdoor worker shall avoid any unnecessary visits to the main house.

All incoming HWF residents are strongly urged to be vaccinated prior to arrival, or shortly thereafter, against COVID-19. Unvaccinated residents will be required to present proof of a negative RT-PCR test result for COVID-19 on a specimen taken no longer than 72 hours prior to arrival and also agree to adhere to a 7-day self-quarantine within his/her assigned housing/studio on the HWF campus and to participate in testing every 7 days throughout his/her stay. HWF staff will provide transportation to the testing facility if needed.

All staff and visitors to the main house of the Wurlitzer Foundation shall be masked and shall maintain physical distancing. When working in an office, alone, the Executive Director shall not be required to wear a mask.

All visitors to the Foundation shall be asked to disclose their vaccination status, including potential donors. The requirement of wearing a mask shall apply to everyone who visits indoors.

Any unvaccinated person having contact with guests to the Foundation, or residents, shall disclose his or her vaccination status and maintain a respectful distance.

If someone on campus tests positive for COVID-19, HWF will move quickly to notify public health authorities, contain and sterilize possibly contaminated areas, and communicate with everyone on campus. Anyone who tests positive during their stay at HWF must either return home immediately or isolate in their residence until they are cleared by a medical professional to resume public life.

HWF relies on these resources to formulate and update its COVID-19 policies:

CDC: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>

NM Department of Health: <https://cv.nmhealth.org/>

Town of Taos: <https://www.taosgov.com/489/COVID-19-UPDATES>